

Ilm Program Parent and Student Agreement

AL SIRAAT COLLEGE INC

Association No. A0051356N
ABN 96 957 841 991

A registered independent school under the *Education Training and Reform Act 2006* (Vic)

A registered charity with the Australian Charities and Not-for-profits Commission

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AL SIRAAT
COLLEGE

As a condition for enrolment in the Ilm Program, parents and students must agree to the following terms. Failure to adhere to the expectations outlined below may result in review or termination of Ilm enrolment.

Student Behaviour and Appearance

- I understand that I/my child must adhere to all the standards outlined in the Ilm Progress Framework.
- I understand that I/my child must show the utmost respect for the content, teachers, and fellow students.
- I understand that I/my child must adhere to the dress code:
 - Girls: College abaya and jilbab
 - Boys: College kameez/thobe and Sunnah cap (black or white)

Academic Progress

I understand that I/my child must meet all academic progress requirements (for both Ilm and mainstream subjects) as set out in the Ilm Progress Framework.

Attendance Requirements

Weekend and Holiday Classes

- I understand that weekend and holiday classes are compulsory.
- I will ensure that my child arrives on time and is picked up promptly.

Weekday Morning Classes

- I understand that weekday morning classes are compulsory and I/my child must arrive by 7:20 AM for a 7:30 AM class start.
- I understand that for the Friday afternoon classes, I/my child must arrive by 2:10 PM for a 2:20 PM start.

Ilm Study Hour

- I understand that I will use the Ilm study hour for revision, completion of the assigned work, and preparation for following lessons.

Attendance Requirements / Early Pick-up

- If my child has 2-3 consecutive absences (non-illness related), I will be required to meet with Sheikh Waseem.
- Any travel for medical reasons or urgent matters must be approved by Sheikh Waseem, and each case will be reviewed individually.
- Parents are required to provide a medical certificate for their child's absences of more than two consecutive days.
- Parents are required to attend a general wellbeing meeting with the teachers if their child has unexplained absences or is frequently absent due to ongoing health concerns.
- Unapproved absences will result in a score of zero in missed exams.

Extended Unapproved Leave

- Parents of students who take extended, unapproved leave at the end of the school year and miss additional classes at the start of the new year must reapply for the Ilm program.
- These students will be required to sit for an entry exam covering all relevant material, including content assessed in the missed end-of-year exam.
- If parent's must pick up their student early on **Saturday**, they must notify Ms Hafsa Hanif via email (hhanif@alsiraat.vic.edu.au) by Friday. Parent's may only pick up their child during break times:
 - 9:45 – 10:00 AM
 - 12:15 – 12:45 PM

General Expectations

- I will make my best efforts to ensure that I/my child remains motivated and committed to the Ilm Program.
- I will provide a suitable home environment conducive to study.
- I will establish routines to ensure my child has adequate time for learning at home.
- I will collaborate with the college to address any concerns related to my child's learning.
- I understand that the Ilm Program is continuously refined, and additional terms may be introduced (with notice) in future agreements.
- I will support my child during term and semester exams.
- I take responsibility to ensure I/my child catches up on missed work due to absences.

Payment of Fees

- The College significantly subsidises the Ilm Program, offering services at a cost lower than operational expenses.
- Parents of Ilm Program students must ensure that all school fees are paid on time.
- Your invoice will include Ilm fees.
- Accounts overdue by more than 21 days may result in termination of Ilm enrolment unless alternative arrangements are made with the school administration.